



# Circular 3699

Released 3 December 2021

## 2022 NSW Surf Boat Championships – Entry Circular Proudly Supported by

### Your local club

- Attention:** Club Presidents, Club Secretaries, Club Competition Officers, Team Managers, Coaches and Competitors.
- Actioned by:** Persons responsible for club entries
- Date:** 3 December 2021
- Contact:** SLSNSW Surf Sports  
Phone: (02) 9471 8000  
Email: [statechampionships@surflifesaving.com.au](mailto:statechampionships@surflifesaving.com.au)

<p><b>Summary:</b></p>	<p>Outlines the requirements and procedures to enter the 2022 NSW Surf Boat Championships, Friday 11 – Sunday 13 March 2022 at Queenscliff SLSC</p>
<p><b>Action:</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Complete and submit entries via SEMS by <b>Thursday 20 January 2022 at 11.00pm.</b></li> <li><input type="checkbox"/> Online Late Entries close on <b>Sunday 13 February 2022 at 11.00pm</b> (<i>late fees apply</i>).</li> </ul> <p><b>NOTE: No late entries will be accepted after this date including at the Championships (excludes team amendments)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> SLSNSW will issue invoices to all Clubs after online late entries close. Do not pay until the invoice is received.</li> <li><input type="checkbox"/> Complete the <a href="#">Team Manager Registration Form</a> by Sunday 30 January 2022 at <b>11.00pm.</b></li> </ul>

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## 1. INTRODUCTION

The 2022 State Surf Boat Championships attracts competitors from the Under 19 to Masters age groups, providing opportunity to unite over a three-day period and showcase one of Australia's most iconic volunteer movements, Surf Life Saving.

This document outlines some key information relating to the 2022 NSW Surf Boat Championships. Please note that SLSNSW may issue subsequent bulletins, memos or circulars which may supersede information provided in this Circular.

Information contained in this circular is subject to change in accordance with COVID safety advice and restrictions issued by the NSW government.

## 2. ADDITIONAL RESOURCES

Reference is made to:

- The current [37th Edition Surf Sports Manual](#)
- The proficiency competition requirements for 2021/22 Season:
  - [Memo: Changes to Award Dates Country and State Championships](#)
  - [SLSNSW Regulation 5.c.](#) with respect to minimum patrol hours. (Note: these have been varied for season 21/22 due to the impact of COVID-19 Restrictions).

## 3. GENERAL CONTENT

Entries are to be completed online using the [Sports Events Management System \(SEMS\)](#).

- **Entries close on Thursday 20 January 2022 at 11:00pm.**
- Online late entries close **Sunday 13 February 2022 at 11.00pm** (late fees apply).
- **No late entries will be accepted after this date including at the Championships (excludes team amendments).**
- SLSNSW will send invoices to all Clubs after online late entries close. Do not pay until the invoice is received.
- Clubs are reminded to complete the [Team Manager Declaration Form](#) by **Sunday 30 January 2022 at 11.00pm**. This Team Manager Declaration Form includes Clubs logging their team manager contact details. This is to ensure all event communications such as changes to timetables, re-locations etc. can be sent via SMS and Email. Details about the Team Managers meeting format will be available soon.
- **Note: Clubs are reminded to check all entries prior to the close of late entries on Sunday 13 February 2022 for any omissions and errors.**
  - **Note: SLSNSW will only respond to calls or emails from Team Managers/Club Registrars regarding entries. SLSNSW will be reverting all calls and emails from individual members back to clubs.**

## 4. COVID-19

SLSNSW will run this event in accordance with NSW Government and NSW Health guidelines, which are subject to change.

SLNSW reserves the right to alter event competitor eligibility & attendance and spectator & official attendance should any Public Health Orders in force during the event place limits on the number of attendees and/or the vaccination status of attendees.

## 5. 2022 NSW SURF BOAT CHAMPIONSHIPS COMPETITION COMMITTEE

The 2022 NSW Surf Boat Competition Committee (CC) will direct all matters relating to the actual conduct of the competition. The CC may (subject to the rules in the Surf Sports Manual [37<sup>th</sup> Edition] and event rules, any subsequent amending bulletins and this Circular) postpone, cancel and/or alter any or all Championship events, and alter the venue of the competition.

Competition Committee Chairperson	Darren Moore
SLNSW Director of Surf Sports	Donald van Keimpema
Championship Referee	Greg Heard
Local Organising Committee Representative	Craig Susans
Safety & Emergency Management Coordinator (SEMC)	Joel Wiseman
SLNSW Chief Operating Officer	Phil Ayres
SLNSW Sport Manager	Jim Pinnington

## 6. 2022 NSW SURF BOAT CHAMPIONSHIPS SAFETY EMERGENCY COMMITTEE

The 2022 NSW Surf Boat Safety Emergency Committee (SEC) will direct all matters relating to the safety of the competition.

A review of the following will be conducted at each SEC meeting:

- a) Risk Assessment of the current conditions of the beach, environmental risks and back of beach area
- b) Injury management statistics
- c) Current weather predictions
- d) Competition statistics.

The SEC may consult and seek advice from appropriate officials, athletes and other personnel on local weather, surf conditions and safety issues when required. The SEC will then advise the CC.

The SEC is responsible for enacting the contingency plan for this event. The Safety Operations Manual developed for this event is to be applied by the Referee when considering and making recommendations, in consultation with relevant emergency services and lifesaving authorities.

Safety & Emergency Management Coordinator (Chair)	Joel Wiseman
Council Representative/Lifeguard	TBC
Assistant Safety and Emergency Management Coordinators	TBC
Deputy Carnival Referee	Mick Lang
Powercraft Coordinator	Adrian Hill
First Aid Coordinator	Australian Event Safety Services
WHS Coordinator	TBC
SLNSW Senior Competitions Coordinator	Jess Mensforth

## 7. VOLUNTEER REQUIREMENTS

### 7.1 Officials

A quota system for clubs to provide Accredited Officials based upon the number of competitors entered is in place for the 2022 NSW Surf Boat Championships. Any late Entries will be added to the total number of competitors entered to ensure that the club's obligation is satisfied.

The Officials quota is the same as 2021 and this replaces any previous versions of the Officials quota from previous years.

#### Masters Surf Boat Championships:

Competitors Entered	Officials Required
0 to 4	—
5 to 11	1 Official
12 to 24	2 Officials
25 to 37	3 Officials
38 to 50	4 Officials
51 +	5 Officials

#### Opens Surf Boat Championships:

Competitors Entered	Officials Required
0 to 4	—
5 to 10	1 Official
11 to 20	2 Officials
21 to 30	3 Officials
31 to 40	4 Officials
41 to 50	5 Officials
51 to 70	6 Officials
71 to 90	7 Officials
91 to 120	8 Officials
121 to 150	9 Officials
151+	10 Officials

Officials who want to share a role with someone else **MUST** communicate this to SLSNSW. Two officials sharing one role fulfils one official in the quota (the quota is based on attendance on the Friday, Saturday and Sunday).

If sufficient officials are not provided according to the above quotas SLSNSW reserves the right to impose a monetary penalty or request the offending club to show cause why that club should be able to compete at the Championships.

**Please be aware the quota system is based on the number of competitors entered into the event, not the number of competitors starting.**

Clubs are reminded before entering their competitors into the entry system that they **MUST** meet the Officials' quota.

Officials undertaking duties to meet clubs' quotas, who have not already been appointed, will be requested to report to the Deputy Referee at Queenscliff SLSC each morning of competition – by 7.00am. More details will be provided closer to the date.

It is essential that clubs work with their Officials to ensure that they (the officials) understand the effect on the Championships if they do not communicate with SLSNSW re non-attendance or changes to the Official's Appointments. Clubs should check that Officials appointed are attending on the days that they are appointed for, as this could have a significant impact on whether competitors can compete or not.

## 7.2 Powercraft

To ensure the safety of all competitors competing in the 2022 NSW Surf Boat Championships, a Powercraft roster will be implemented. Clubs will be identified based on the average number of entries from the 2020, 2021 & 2022 Championships.

Powercraft Drivers/Operators and crewpersons **must** fulfil the following requirements.

- **IRB Driver:** Be a current financial SLS member and be a proficient Silver Medallion IRB Driver.
- **IRB Crewperson:** Be a current financial SLS member, be a proficient IRB Crew Certificate.
- **RWC Operator:** Be a current financial SLS member and hold a proficient RWC Operator Certificate.
- **Both IRB and RWC:** Be experienced in ALL levels of surf conditions and competent to deal in all surf conditions.

As the Powercraft requirements will be based on figures calculated after entries close for the 2022 event, the **Powercraft Roster will not be available until after normal entries close on Thursday 20 January 2022.**

Clubs will be required to nominate volunteer names and contact information for IRB Drivers and Crew personnel via the Powercraft Form which will be available by Friday 28 January 2022. All IRB Drivers and Crew personnel must also bring with them their current SLSNSW Powercraft licence.

Clubs that fail to meet their requirements or to attend rostered shifts at the Championships will be suspended from competition until such a time that requirements are met.

Some Clubs may also be required to bring IRB equipment to the Championships. All IRBs supplied must be registered with SLSNSW, have passed the 2021/22 Gear and Equipment Inspection process and be entered on SurfGuard.

## 7.3 First Aid

This year all first aid will be provided by SLSNSW's Australian Event Safety Services (AESS). This means there is no requirement on clubs to supply any volunteers for these roles.

## 8. ELIGIBILITY TO COMPETE

All entrants must meet SLSNSW award, patrol and proficiency requirements as per the 2021/22 proficiency competition requirements and any other subsequent bulletins issued.

Reference is made to the following documents which apply to this event:

- SLSA Policy 1.02 – Use of SLSA Equipment
- [Memo: Changes to Award Dates Country and State Championships](#)
- [SLSNSW Regulation 5.c.](#) with respect to minimum patrol hours. (Note: these have been varied for season 21/22 due to the impact of COVID-19 Restrictions).

The Proficiency requalification must be completed by close of “normal” Entry Nominations to be eligible to participate in a SLS Championship or other event i.e. late Entry Nominations will not be accepted for members who have not completed their proficiency requalification by the normal close of Entry Nominations.

Late proficiency exemptions are required to be endorsed by both Club and Branch (on letterhead) before being received by SLSNSW. This can be sent to [statechampionships@surflifesaving.com.au](mailto:statechampionships@surflifesaving.com.au) and will be forwarded to the State Director of Lifesaving for consideration. Any late proficiency exemptions should be received no later than **Sunday 13 February 2022**.

For reference to all SLSA Polices please download from the SLSA Members Area.

## 9. ENTRY FEES

The entry fee per competitor at the 2022 NSW Surf Boat Championships is **\$56.72** (incl. GST).

**SLSNSW will issue invoices to all Clubs after online late entries close. Clubs must not pay their entry fees prior to the Championships. Payment terms are as stated on the invoice.**

**Entry fees are not refundable if members do not take part in these Championships or if events or the entire Championships are cancelled.**

### Late Entries:

All late entries received after the initial closing date shall be charged at \$96.42 *including* GST.

No individual late entries will be taken at the Administration Centre – Queenscliff. It is suggested that Clubs still enter members if there is a chance that they will be competing and then withdraw their entry prior to the close of late entry.

### Team Substitutions:

No late fees will be charged for team event substitutions if the substitute is already entered into the carnival.

## 10. ENTRIES – SEMS

Club entries to the 2022 Surf Boat Championships must be submitted online **DIRECTLY** into SEMS: <https://sems.sls.com.au/> - Event Name: 2022 NSW Surf Boat State Championships.

Online entries will close at **11pm on Thursday, 20 January 2022**.

Late entries will close at 11pm on Sunday, 13 February 2022.

Please refer to the [SEMS User Guide](#) and [SEMS Club Entry Webinar](#), before and during the entry process.

## 11. SCHEDULED SURF BOAT EVENTS

The following events shall be conducted in their respective age group areas in accordance with the requirements of the current edition of the SLSA Surf Sports Manual and amending Bulletins and Circulars.

Surf Boat Events will be conducted on Friday 11 – Sunday 13 March 2022. Open Surf Boat events will contribute to the overall Open Championship Pointscore. Masters Surf Boat events will contribute to the overall Masters Championship Pointscore.



### 11.1 Lifesaver Relay

It is intended that the components of the lifesaver relay are to be run separately at their own championships i.e. Water legs to be run during Open Championship and Boat leg to be run at Surf Boats, as in 2021. The Lifesaver Relay entry conditions are described in the 37th Edition of the Surf Sports Manual and age and gender requirements will be strictly adhered to.

### 11.2 Surf Boat Open Events

148	Open Male Surf Boat	248	Open Female Surf Boat
149	Reserve Grade Male Surf Boat	249	Reserve Grade Female Surf Boat
150	Under 23 Male Surf Boat	250	Under 23 Female Surf Boat
151	Under 19 Male Surf Boat	251	Under 19 Female Surf Boat
352	Open Surf Boat Relay		

### 11.3 Surf Boat Masters Events

1263	120 Years min Male Surf Boat	2263	120 Years min Female Surf Boat
1264	140 Years min Male Surf Boat	2264	140 Years min Female Surf Boat
1265	160 Years min Male Surf Boat	2265	160 Years min Female Surf Boat
1266	180 Years min Male Surf Boat	2266	180 Years min Female Surf Boat
1267	200 Years min Male Surf Boat	2267	200 Years min Female Surf Boat
1268	220 Years min Male Surf Boat	2268	220 Years min Female Surf Boat
1269	240 Years min Male Surf Boat	2269	240 Years min Female Surf Boat
1270	260 Years min Male Surf Boat	2270	260 Years min Female Surf Boat

### 11.4 Surf Boat Sweeps

All Surf Boat Sweeps entered in the NSW Surf Life Saving Championships are required to have completed their Development Coach – Surf Boat Award, Sweeps Accreditation Assessment Tool and have been issued with a Sweeps Accreditation Number. Surf Life Saving NSW will audit of all the sweeps entered into the carnival for compliance.

### 11.5 Surf Boats and Double Dipping

"Double dipping" (i.e. competing in more than one division or age category of rowing) by crews will not be permitted at the NSW Surf Life Saving Championships. Exceptions to this condition are as follows:

Sweep Oarsmen may continue to compete in multiple divisions and age categories but, as per existing SLSA rules, shall only compete in a particular division or category once irrespective of whether they are sweeping or rowing.

1. Individual rowers from an age crew who are also competing with another crew (i.e. not the same four rowers) in an older age category are permitted to row in a second category at the Championships provided that the other crew members are not also doubling up to form separate crews.
2. Should a member of any crew become indisposed they may be replaced subject to approval of the Carnival Referee provided they comply with the requirements for the event.

3. If an U19 or U23 competitor is rowing in an older age category made up of mixed age groups they can continue to row in that older age category even if their own individual age division is suspended or cancelled. However, a crew made up entirely of rowers from suspended or cancelled age or gender group(s) shall not be permitted to compete.

## 11.6 Handlers

Surf boat handlers (when allowed due to surf conditions) must be competitors who are already entered in the carnival. They are to wear full competition gear – NSW State Championships high visibility lycra vest, competition cap and helmet (if this has been mandated due to conditions).

## 12 GENERAL INFORMATION

### 12.1 Championships Point Score

A point score will be kept for the highest overall point score for each Championship (1<sup>st</sup> place to 6<sup>th</sup> place) and the highest overall Country Club point score (Opens only).

### 12.2 Results

In the case of a dead heat for positions 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> each competitor will receive a respective medal and the following medal allocations will apply:

- Dead heat for 1<sup>st</sup> place: Two (2) Gold and One (1) Bronze will be awarded (no Silver will be awarded)
- One competitor in 1<sup>st</sup> place, dead heat for 2<sup>nd</sup> place: One (1) Gold and two (2) Silver will be awarded (no Bronze will be awarded)
- One competitor in 1<sup>st</sup> place, one competitor in 2<sup>nd</sup> place, dead heat for 3<sup>rd</sup> place
  - One (1) Gold, one (1) Silver and two (2) Bronze will be awarded
- Dead heat for 1<sup>st</sup> place and dead heat for 2<sup>nd</sup> place: Two (2) Gold and two (2) Bronze will be awarded (no Silver will be awarded)

## 13 SCRUTINEERING

All boats will have a safety check by SLSNSW scrutineers. For any craft found to be non-compliant craft, the club members will be advised and have the right to made alterations (in accordance with the scrutineering specifications) and present the craft for checking. If found to be still non-compliant, the craft will not be able to be used and shall be removed from the beach.

## 14 SPONSOR RASH VESTS

All competitors entered into the 2022 NSW State Championships will be issued an official high visibility pink competition lycra vest. It is a requirement for all competitors to wear the supplied Lycra vest in competition at the 2022 NSW State Championships. See SSM2.5.1.

Clubs must ensure that competitors wear the approved lycra vest in competition, **no other branded vests** may be worn. Competitors may be requested to wear the approved lycra vest as part of medal presentations.

More information on rash vest ordering and distribution will be available soon.

## 15 MEDIA AND PHOTOGRAPHY

### 15.1 Drones

For the safety of competitors, officials and spectators SLSNSW prohibits the use of drones or Unmanned Aerial Vehicles (UAV) at these Championships by members and/or public. SLSNSW and its telecast production contractors will be operating UAV's for both surveillance and capturing of event footage.

### 15.2 Photography

As a condition of entry, all competitors agree to have photos and video taken during the Championships used for promotional material by SLSNSW.

SLSNSW will not be issuing media/photography accreditation to team members or Clubs. Professional photographers will be attending and material will be available via social media and to Clubs on request. Clubs are welcome to take photographs from outside the competition area.

Go Pro's may only be used within the competition area on approved fittings and fixtures as set out in relevant SLSA bulletins.

### 15.3 Links for Results

<https://surfsports.sls.com.au/results/events>

### 15.4 Event Hashtag & Instagram

The official hashtags for the event are #STATEChamps22 #NSWSurfboats

### 15.5 Media Statements

No competitor, team manager, official or spokesperson for a club shall make media statements which could bring the State Championships, its sponsors, or officials into controversy or disrepute. Such statements will be a breach of policy and could potentially result in sanctions against members involved. Please note that statements to the media regarding the State Championships will be made by authorized spokespeople.

## 16 HEALTH & WELLBEING

The welfare of all competitors is of paramount importance and athletes or their parent/guardian in the case of underage competitors should seek advice prior to the competition from a qualified professional for any health concerns if required.

Any competitor or official who suffers illness or injury prior to or at the 2022 State Championships **MUST** seek medical clearance before resuming their normal activities which includes training and competition.

In addition SLSNSW may, at its sole discretion, require a competitor and/or official to be assessed for physical and/or psychological fitness to participate in the competition. This ensures the safety and wellbeing of the athlete concerned and fellow competitors while also ensuring all parties and Surf Life Saving NSW are not placed at risk.

## 17 ANTI-DOPING & MATCH FIXING:

It is strongly recommended that all Team Managers complete both the ASADA Level 1 Anti-Doping and Match Fixing e-learning courses. Both of these courses are free of charge and provide an opportunity to develop a knowledge and understanding of anti-doping and match fixing in sport. Moving forward, SLSNSW

strongly believe this is a great addition to the structure of any touring team and/or squad and is vital for elite competition and athlete development.

SLSNSW fully supports the new SLSA Anti-Doping and Match Fixing policies (SLSA Members Area > Library > Governance > SLSA > Policy 5.1 1 & 5.02). Following the completion of each course, a completion certificate/email must be forwarded to [surfsports@surflifesaving.com.au](mailto:surfsports@surflifesaving.com.au). SLSNSW have organised with SLSA to have these courses uploaded on to SurfGuard as an award. Once completed, the courses do not have to be completed again, unless there is an update in information from the organisations. If anyone has previously completed either course, proof must be sent through to Surf Sports in order to be recognised.

For further information regarding the courses please contact Surf Sports on 9471 8000 or [surfsports@surflifesaving.com.au](mailto:surfsports@surflifesaving.com.au)

## 18 BEHAVIOUR/MISCONDUCT

Any misconduct while at the Championships will not be tolerated. This includes the days leading into competition and any official social activities following the conclusion of the Championship. Offending members risk disciplinary action against both themselves and their Clubs.

Parents or supporters are not allowed to assist competitors during the competition. Any breach of this policy may result in the disqualification of an athlete from the remainder of the competition and is at the discretion of the Referee.

Please refer to 37<sup>th</sup> Edition Surf Sports Manual sections 2.27 SLSA Code of Behaviour and 2.28 Abuse/Inappropriate Behaviour and the Policy 6.5 – Member Protection Policy (available online at Members Area > Library > Governance > Policy > SLSA > Policy 6.5).

## 19 PROTESTS

All protests shall be lodged with the appropriate Liaison Officer in each Area in accordance with the procedures set down in the current edition of the SLSA Surf Sports Manual and any subsequent bulletins and shall identify the specific sections/clauses in the Competition Manual and or event rules upon which the protest is based.

Protest Forms are available from the Liaison Officer. An “Appeals Fee” of \$110.00 must accompany all documentation when the protest is officially submitted to the Appeals Committee for adjudication.

## 20 TEAM APP

Important Information and updates will be communicated by TeamApp.

TeamApp will be used in the lead up to and throughout the Competition as a platform to communicate information, documentation and updates including timetable changes to Team Managers and Competitors.

It is highly recommended that everyone planning to attend any event download TeamApp when entries are submitted. If you cannot download the App onto a phone or tablet, you may also access TeamApp in a web browser on any computer.

To register for these event updates please follow the below instructions:

1. Download the “TeamApp” application from the App Store or Google Play.

2. Log in / Sign up to receive live event notifications.
3. Once logged in search **“2022 NSW State Championships”**.
4. Click the “Become a member of this TeamApp” icon at the top of the screen then select the appropriate group you wish to receive notifications from.

By joining the event and turning on your mobile app notifications, you will receive notifications and email updates as they are posted, ensuring you never miss any important information.

PLEASE NOTE: It is an individual’s/Club’s obligation (SSM 2.17) to ensure they listen for announcements and marshalling. Not receiving a TeamApp update is not an excuse for missing events.

## **21 NORTHERN BEACHES COUNCIL**

Northern Beaches Council is thrilled to welcome the NSW Surf Life Saving State Championships to Queenscliff in 2022.

The Northern Beaches offers an array of ocean beaches, coastal rock pools, a 36km coastal walkway, five aquatic reserves brimming with sea life, national surfing reserves at Manly-Freshwater and Narrabeen, and so much more.

With an unlimited list of things to see, do, eat, drink and buy, you’re going to want to stay for a few days! Choose from 5-star hotels, holiday apartments, B&Bs or camping.

While you are here, enjoy delicious food and drinks and outdoor adventures. If you need a steer in the right direction, head to our online visitor information centre, Hello Manly at [hellomanly.com.au](http://hellomanly.com.au)

SURF LIFE SAVING  
NEW SOUTH WALES



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**22 SURF BOAT CHAMPIONSHIPS ENTRY AND PAYMENT PROCESS**

